Library and Research Assignment

Name _______________________________________________ Class Time _____________________

Informative Speech #2 Topic ____________________________________________________________

This assignment will help you find sources for your speech topic(s). Some resources give the full text; others will provide information to find a source in the library. All these resources can be accessed from the UNO Criss Library homepage: http://library.unomaha.edu/

Allow one to four hours for completing this assignment. Plan to have money on your MavCard or buy a copy card. Always feel free to ask a librarian how to find something in the library or how to research a difficult topic. They are available, willing, and trained to help.

1. Find books in the UNO Criss Library

   - The Library Catalog is available on the library homepage. Type your keywords into the search box “Find items at UNO Criss Library and beyond”. The catalog finds both articles and books. You can limit to books by using the limiters on the left side of your search results. (Note: Your search term may need to be broader for this search to return books.)

   - Click on Title of an item.

   - Title: _____________________________________________________________________________
   - Author: ___________________________________Copyright/Published Year: ___________________
   - Location: __________________________________________________________________________
   - Call Number: __________________________ Status—Available (yes or no)? ________________ ___

2. Find newspaper articles (all full text)

   - From the library’s homepage, under the bar labeled “Research Tools” click on the link labeled Find Articles, Databases & Journals. Select the link “All Databases A-Z.” Select LexisNexis Academic or Access World News from the database list. In LexisNexis you will find world news and in Access World News you can find local, regional, national, and world news.

   - In LexisNexis type your search term in the Search for News search box. Click the Go button. OR
   - In Access World News click “Access World News” for all newspapers or click on the Omaha World-Herald for local news. Type your search term in the box and click Search.

   - Write your search term here: __________________________________________________________

   - Select a relevant article, e-mail it to yourself, and attach it to this assignment.

   - Newspaper source: ___________________________________ Date: ______________________________

   - Headline: __________________________________________________________________________
3. **Find a journal or magazine article (some full text)**

- From the library's homepage, under the bar labeled “Research Tools” click on the link *Find Articles, Databases & Journals*. Select the link “Top Ten Databases for Finding Articles.” Select *Academic Search Complete* from the database list.

- Type your search term in the *Search Box*. Click *Search*.

- Write your search term here: ______________________________________________________

- Under “Refine Your Results,” click “Full Text” and “Update.” Click “Title,” e-mail it to yourself, and attach it to this assignment.

- Magazine or Source name: ________________________ Date/Volume: ________________________

- Title of article: _____________________________________________________________________

4. **Find quotations**

- From the library's homepage, under the bar labeled “Research Tools” click on the link labeled “Research Guides, Instruction & More.” Select the link, “Research Guides” and under the heading “Reference” click on the link labeled *Encyclopedias, Dictionaries and Quotations*. Click on the *Quotations* tab. This will take you to a page with many resources for locating quotations online.

- Click on “Quoteland” to begin your search.

- Type your search term in the “Search Box.” Be open to a quotation that applies loosely rather than specifically (e.g., for a speech on muscular dystrophy, you also might search perseverance, courage, fear, obstacles, effort, etc.). Write down your quotation below.

- Quotation: _________________________________________________________________________

- Author/Speaker (said by whom?): ____________________________________________________

5. **Find encyclopedia facts**

- From the library's homepage, under the bar labeled “Research Tools” click on the link *Find Articles, Databases & Journals*. Select the link “Top Ten Databases for Finding Articles.” Select *Literati* from the database list.

- Type your search term in the “Search for” box. Search for a relevant fact about your topic. Write down your fact and source below.

- Fact: ________________________________________________________________________________

- _____________________________________________________________________________________

- _____________________________________________________________________________________

- Source/Website: ________________________________________________________________________
6. Prepare your source citations

Read Public Speaking Workbook p. 66-67 to understand the requirements for citing sources.

Using the sheet on the next page, please write out your citation paragraph for each source found in this worksheet as well as the APA citation for each source. You are not required to use all of these specific sources in your speech, but you may if you found relevant information.

With help formatting your citations in APA style try: http://citationmachine.net/index2.php?reqstyleid=1

Library Assignment Source Citations

Source #1 (Book)

Citation Paragraph:

APA Citation:

Source #2 (Newspaper Article)

Citation Paragraph:

APA Citation:

Source #3 (Journal/Magazine Article)

Citation Paragraph:

APA Citation:

Source #4 (Quotation)

Citation Paragraph:

APA Citation:

Source #5 (Encyclopedia)

Citation Paragraph:

APA Citation:

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